

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be e figures.

Name of smaller authority: **LEADENHAM PARISH COUNCIL - LIO215**

County area (local councils and parish meetings only):

### Financial year ending 31 March 2023

Prepared by (Name and Role): **RUTH KEILLAR - CLERK/RFO**

Date: **05/06/2023**

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
HSBC COMMUNITY A/C 10531545	2,249	
HSBC BUSINESS MONEY A/C 61572539	23,365	
ROYAL FUND A/C	332	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		25,946
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/xx (Box 8)</b>		<b>25,946</b>