

## LEADENHAM PARISH COUNCIL – INTERNAL POLICIES REVIEW SCHEDULE 2024

Parish Councils operate using rules and regulations, defined in the Local Government Act 1972, other Government Acts and Legislation applicable to Councils as Corporate Bodies. This document lists the policies, procedures and documents adopted by Leadenham Parish Council.

<b>GENERAL POLICY</b>	REVIEWED/ADOPTED	NEXT REVIEW
STANDING ORDERS	08/10/2024	October 2025
FINANCIAL REGULATIONS	08/10/2024	October 2025
CODE OF CONDUCT	08/10/2024	October 2025
COMPLAINTS	08/10/2024	October 2025
COMMUNICATIONS	08/10/2024	October 2025
MODEL PUBLICATION SCHEME	08/10/2024	October 2025
AUDIO POLICY	08/10/2024	October 2025
CO-OPTION POLICY	08/10/2024	October 2025
BULLYING AND HARASSMENT	08/10/2024	October 2025
EQUAL OPPORTUNITIES AND DIVERSITY	08/10/2024	October 2025
SOCIAL MEDIA	08/10/2024	October 2025
VOLUNTEER POLICY	08/10/2024	October 2025
STAFFING COMMITTEE TOR	08/10/2024	October 2025
	08/10/2024	October 2025
<b>GDPR POLICY</b>	08/10/2024	October 2025
DATA PROTECTION	08/10/2024	October 2025
DATA MAP	08/10/2024	October 2025
RECORDS RETENTION	08/10/2024	October 2025
SUBJECT ACCESS REQUEST PROCEDURE (SAR)	08/10/2024	October 2025
DATA BREACH	08/10/2024	October 2025
PRIVACY NOTICES	08/10/2024	October 2025
	08/10/2024	October 2025
SECURITY COMPLIANCE CHECKLIST – RE-CONFIRM	08/10/2024	October 2025
ACCESSABILITY STATEMENT	08/10/2024	October 2025
<b>ADDITIONAL POLICIES FOR CONSIDERATION AT A FUTURE DATE</b>		
HEALTH AND SAFETY		
ABUSIVE, PERSISTANT OR VEXATIOUS COMPLAINTS		
CIVILITY AND RESPECT		

Proposed by Cllr M Nelstrop seconded by Cllr P Downen and **RESOLVED** that the General policies and procedures and GDPR Policies be re-adopted. 08/10/2024 minute 12.

NEXT REVIEW DATE AS LISTED OR EARLIER IF REQUIRED