

LEADENHAM PARISH COUNCIL

Minutes of the Annual General Meeting of the above Council held on Tuesday 12th June 2018 at 7.30 pm in the Village Hall

Present: Mrs J Thurlow (chair), Mrs K Willgoose, Mrs G McLusky, Mr S Locking, Ms M Nelstrop, Mr T Sisson, Mrs C Stokes.

1. Election of Officers for the coming year

a) Chairman – Mrs C Stokes proposed Mrs J Thurlow. Mrs K Willgoose seconded the proposal. There were no further nominations.

Mrs Thurlow took the Chair.

b) Vice Chairman – Mr G McLusky proposed Ms M Nelstrop. Mr S Locking seconded the proposal. There were no further nominations. Ms Nelstrop will serve as Vice Chairman.

c) Treasurer – Mrs C Stokes proposed Mrs K Willgoose. Mr G McLusky seconded the proposal. There were no further nominations. Mrs Willgoose will serve as Treasurer.

d) Village Hall Representative: Ms Nelstrop proposed Mrs C Stokes. Mrs K Willgoose seconded the proposal. There were no further nominations. Mrs Stokes will serve as Village Hall representative.

2. Apologies: Police representative. County/District Councillor Mrs M Overton.

Declarations of Interest: none

3. Consideration and signing into Minutes, the Draft Notes of the previous meeting.

Mrs C Stokes proposed they be a true record of that meeting. Mrs K Willgoose seconded the proposal. All members were in agreement. The Chairman signed the Minutes.

4. Consideration on the Clerk's Report on Matters Arising from the Minutes

a) Street Lights – Mr Locking reported the street light on junction of High Street/Gospel Lane (outside The Three Feathers) still not working. To be reported again.

b) Footpath to railway bridge – on-going

c) Additional rubbish bins in lay by's at top of Sleaford Hill – telephone to discuss as no response to email request.

d) Airfield Trust Plaque – positive response received to request forwarded to accept a plaque, which will be delivered later in the year.

e) Broken window in empty house opposite the Village Hall – still not repaired.

f) Grant donations from PC to volunteer work by residents for the community –

Primary School have been approached to create anti-litter signs to be posted throughout the parish to raise awareness in conjunction with volunteer work by the Litter Picking Team. A Grant can be given to the School to support a similar environmental project.

g) Visit by Mr Rowan Smith (LCC Highways Area Manager for N & S Kesteven – in depth discussions were held with three Councillors and the Clerk concerning the state of roads.

Points as follows:

Lack of investment in roads over many years is the underlying problem.

Reporting system on line not efficient – currently being improved

Pot hole filling system being refined and made more efficient – to achieve more holes filled per day

Pot hole work sub contracted and Companies carrying out such work are having profound difficulty in sourcing workers.

Cuts in budget to the County from Govt. Despite an additional £5m this financial year – still not going to be enough to get roads throughout Lincolnshire up to an acceptable standard.

5. Consideration of Planning Matters – none

6. Consideration of Financial Matters

a) Bank Statements

High Interest A/c as 4th June 2018 £16,146.88

Community a/c as 4th June 2018 £421.80

b) Payments in

nil

c) Payments to be made

i) Community Heartbeat (Defibrillator pads) £33.00

ii) Leadenham Village Hall (s137 grant) £871.00

iii) H Proctor (salary) £278.09

iv) PAYE £69.40

v) H Proctor (expenses) £100.00

vi) Glendale (grass cutting services) invoice held back for payment. Amount to be queried as some works not carried out re Contract.

vii) Internal Audit Invoice (Mrs P Brumhead) £50.00

held as new cheque book has not arrived to date

Ms M Nelstrop proposed these payments be made. Mr G McLusky seconded the proposal. All members were in agreement.

d) Completion of the Annual Governance Statement 2017/18 for the External Auditors.

Councillors considered the Annual Governance Statement. Mrs C Stokes proposed it be a true record. Mr G McLusky seconded the proposal. The chairman signed the Governance. The Clerk signed the Governance.

e) Consideration of Accounting Statements for External Audit 2017/18

Mrs M Nelstrop proposed they be accepted. Mrs K Willgoose seconded the proposal.

The Chairman signed the Statement.

f) Other financial matters

i) reVolt refund application – Leadenham PC received £537.27 from this fund, which is proposed to be utilised by the purchase and siting of a sign for the Village Hall Complex. Quote received £733.80 in total for the sign alone, leaving a shortfall of £197.73.

Wording on sign agreed as follows: Village Hall and Community Complex.

Refund amount from VETO funds to be followed up as this will cover the shortfall cost.

7. Consideration of Regular Maintenance works requiring attention within the parish and the purchase of equipment to assist the works.

Following much concern about the poor maintenance levels throughout the village (grass uncut, branches over footpaths etc) the possibility of employing a General Maintenance/ Handyman to improve and raise the profile of the village.

Following discussion it was agreed as follows:

a) Employment would be on a self-employed basis

b) Work sheet has been prepared of various works to be done throughout the parish

c) A Strimmer to be purchased by the Council to undertake such work.

d) Insurance of equipment and person while working in case of accident caused or accident the worker to be covered by PC Insurance.

e) An amount of £10 per hour was agreed to be offered.

f) Advertisement to be placed in the Farm Shop.

8. County & District Councillor Reports

District & County Councillor Mrs M Overton's Monthly Report has been received and can be viewed on the parish website.

9. Matters of Correspondence

Paper copies from Sulis Affairs from the Consultation regarding the possible Housing Development. Fly the Red Ensign – commemoration later in the year – possibility to purchase a flag.

10. Report on the meeting with the new Landfill Site team leaders held on Monday 11th June, on site.

Meeting with members of the team running the re-opening of Leadenham landfill Site – held on Monday June 11th at 2.30 pm.

- a) No food waste to be dumped.
- b) Hope to open end of September/October
- c) No lorries will access or exit the site via A608 through village or Quarry Lane.
- d) Approximately 30 lorries expected per day but when the site at N Hykeham closes for maintenance the number will be double.
- e) The management team expressed the wish to keep in touch with the Parish Council and meet regularly to discuss any problems which might arise – again in six weeks for the next meeting.

11. The Council's Compliance with GDPR to date and consideration of further steps to be taken

Privacy Policy to be added to the Parish Website with a link from the foot of emails pertaining to Parish business.

Disclaimer to be added to foot of parish emails

A new laptop computer to be purchased as previously discussed to be used solely for parish business.

- a) Removal/redaction of all signatures posted on Notice Boards and website – discussed at length. These could be photographed and used for illegal purposes. Signatures can be redacted – but original copies should be retained for legal purposes. Possibility of simply signing as: 'signed by chairman' to be investigated.

12. Neighbourhood Plan for Leadenham – the way forward.

Mr McLusky and Mr Sisson to meet with Mrs Clarke (Community Lincs) to discuss the way forward in possibly launching a Neighbourhood Plan for Leadenham

13. Matters for Urgent Discussion

a) Leadenham Fire Station (a simple building, on High Street, 50 yards from traffic lights on the left) – Mr Locking asked if this building could be listed. Majority thought probably not but to be investigated.

b) Register The George Hotel as a Community Asset – Mr Locking put forward the possibility for Councillor comments. A Parish Council are legally able to carry this out if it is desired by majority of residents and it is considered to be a viable proposition.

Councillors generally were of the opinion that the situation is complicated through ownership of the building/site and given that situation is not clear at the moment it could not be considered.

c) Drain clearance – required throughout the village following the recent flooding. LCC Highways to be contacted.

d) Proposed Housing Development on the Leadenham Industrial Site – Chairman put forward the idea of the Council asking the Development Company (should they proceed with the development) that the PC work closely with the Company regarding the plans/number of homes/types of houses/layout/parking facilities – with a view to getting a development to the benefit of both parties. There was general agreement. The Clerk will contact Sulis Affairs with the proposal.

There being no further business, the meeting closed at 9.10 pm. The next meeting will be on Tuesday 10th July at 7.30 pm in the Village Hall

SIGNED: Janet Thurlow (Chair)