

LEADENHAM PARISH COUNCIL

Minutes on the Parish Council Meeting held on Tuesday May 17th at 6.45 pm in the Village Hall

Present: Mr G McLusky, Mr S Locking, Mr N O' Brien, Ms M Nelstrop, Mrs J Thurlow (Chair person), PCSO Sarah Kennedy.

1. Apologies: Mrs C Stokes, Mrs K Willgoose.

Declarations of Interest: none

2. Consideration and signing of the Notes of the previous meeting

Ms M Nelstrop proposed that they be a true record of the meeting. Mr S Locking seconded the proposal. All members were in agreement. The Chairman signed the Minutes.

3. Clerk's Report on Matters Arising from the Minutes

a) Speed Awareness – Mr McLusky reported that application forms for signage was near completion and that a fresh quote for costs would be sourced.

b) War memorial grant sourcing – ongoing.

c) Play Area renovation work – Mr Walker (the chosen contractor) to be contacted regarding detailed requirements for work. This to be priority.

4. Consideration of Planning Matters

Mr R Troop has been granted permission to carry out works at the Garage on Main Road.

5. Consideration on Matters of Finance

a) **Bank Statements** – not available

b) **Paying in** – none

c) **Payments to be made**

Glendale Countryside (grasscutting)	£117.05
Came & Co (PC Insurance)	£276.49
Holly Stubbs Accounting Services	£120.00
Mr P Orme (Dog Warden Services)	£64.00

Ms M Nelstrop proposed that they be paid. Mr G McLusky seconded the proposal. All members were in agreement.

d) **Presentation and acceptance of Annual Accounts 2015/16 Internal Audit** – Mr G McLusky proposed the Accounts be accepted. Mr N O'Brien seconded the proposal. All members were in agreement.

e) **Consideration of any matters raised by the Internal Auditor** – no matters were brought to the attention of Councillors.

f) **Acceptance of External Audit Document** – following discussion a query was raised by one Councillor regarding how figures are presented on the External Audit Sheet and a request made to speak with the Accountant for clarification. Final Acceptance therefore is held over.

6. Matters for Urgent Consideration

a) Mountains' lorries – complaints regarding lorries speeding through village. Concerns regarding a re-application from the Company to extend working hours to include Sundays.

b) Councillor portfolio titles – Agenda item for next meeting.

There being no further business, the meeting closed at 7.25 pm. The next meeting will be the AGM on Tuesday 14th June at 7.30 pm in the Village Hall

Signed Clerk:

Hilary Proctor.

Signed Chair:

J. C. Thudno